

Jersey Township, Licking County

Board of Trustees

Regular Meeting Minutes

November 7, 2022 - 7:30 p.m.

Attendees:

Dan Wetzel, Chairman

Jeff Fry, Vice-Chairman

Ben Pieper, Trustee

Marko Jesenko, Fiscal Officer - absent

Staff Present:

Bud Witney, Zoning Inspector

Rob Platte, Administrator

Holly Mattei, Consultant

Visitors:

See Sign-In Sheet On File

Trustee Wetzel called the meeting to order at 7:30 p.m., and then led the Pledge of Allegiance. Mr. Platte called the roll and it was confirmed that Trustees Wetzel, Fry, and Pieper were in attendance.

Trustee Wetzel moved to approve the agenda without any changes. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked Mr. Platte to begin the Administrator's Report as there was a few minutes before the zoning hearing would begin. Mr. Platte shared that the township's OPWC application was submitted by the November 4 deadline and that the township was seeking a grant/loan funding request of \$950,125 and \$333,827, respectively, with a local match of \$142,661. If awarded, the funding does not become available until after July 1, 2023, so this will give time to continue coordinating with the TID.

Trustee Wetzel moved to recess the meeting for the zoning hearing at 7:35. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel moved to open the public hearing at 7:35 for the zoning hearing related to Mobile Food Services. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Trustee Wetzel asked Mr. Witney to give his report. Mr. Witney stated that the text amendment was to add Mobile Food Services (NAICS Code 722330) as a Permitted Use in the Neighborhood Commercial zoning district. Mr. Witney reviewed the recommendation from the Licking County Planning Commission that was submitted to the Zoning Commission. Mr. Witney shared that the Zoning Commission reviewed the recommendation from LCPC on September 28, 2022 and approved a recommendation to the trustees to approve the text amendment. Trustee Wetzel asked if there were any questions. Trustee Pieper inquired about permit requirement for this use. Mr. Witney shared that the Zoning Commission had discussed that as well. Currently there is not a requirement for a permit to be issued, but the Board could change that in the future if it so wished. There were no other

questions presented. Trustee Wetzel moved to close the public hearing at 7:48. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel moved to return to the regular meeting from the recess at 7:48. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel moved Resolution #22-11-07-01 "A Resolution Adopting The Recommendation Of The Zoning Commission To Amend The Zoning Resolution". Trustee Fry seconded the motion and with no further discussion, the vote to approve the resolution was unanimous.

Trustee Wetzel asked Mr. Platte to continue with reports. Mr. Platte shared that he had spoken with the Road Superintendent and the Universalist Cemetery needs some dead trees removed. The Road Superintendent had sought bids for the tree removal and had received a bid of \$7,885.00 from Tree King and a bid of \$6,400.00 from AtoZ Tree Experts. Mr. Platte asked the Board to consider a motion to approve the tree removal expense. Trustee Wetzel moved to approve \$6,400.00 for AtoZ to remove the trees. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Mr. Platte shared that he had met with Nathaniel Ward of the Heath Newark Licking County Port Authority about its Potentia program. Mr. Platte feels this may be a good incentive to make developers aware when considering Jersey Township for development.

Mr. Witney shared that the BZA had met and approved a variance request for the property located at 12345 Worthington Road, submitted by Interior Supply Company. This was an area variance to increase the maximum square footage of structures on the parcel. He had also been in contact with the Liberty dealership regarding a building expansion/addition, and had also issued an attached garage permit.

Mrs. Mattei gave an update to the Comprehensive Plan update process. She shared that a joint committee meeting will be held on November 16, 2022 at 1:30. She also stated that the results of the recent survey are being finalized and will be made available soon.

Trustee Wetzel introduced the minutes from the October 3, 2022 meeting and asked if there were any requested changes. Mr. Platte asked the Board to make a correction on the seconded page related to the misspelling of "Putnam Road". With that change incorporated, trustee Fry moved to dispense of the reading of the minutes and approve the minutes as presented. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for the Finance Report. Mr. Platte shared that Fiscal Officer Jesenko had let him know that he would not be able to attend the meeting and asked Mr. Platte to give the report. Mr. Platte distributed the fund balance sheets and noted that the YTD revenues were shown as \$2,213,816.01 and the YTD expenses were shown as \$1,315,924.10. Mr. Platte read the list of checks for approval and noted that one cemetery deed needed executed. Trustee Fry moved to approve the Finance Report as presented. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel introduced Public Comments. Ms. Kitts stated that she believes the trustees should not be spending money on zoning campaign signs, and that the township should remain neutral on those issues.

Trustee Wetzel stated there was no Unfinished Business for the board to consider.

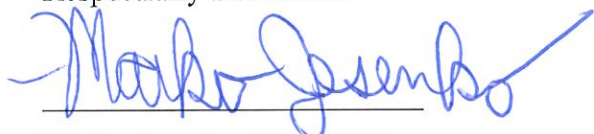
Trustee Wetzel introduced New Business. Mr. Platte shared that the township had received the 2023 health insurance increase notification from Waypoint Benefit Solutions. The rate to stay with UnitedHealth would increase by 7% for calendar year 2023, but all other rates and service levels would remain the same. Trustee Wetzel moved Resolution #22-11-07-02 "A Resolution To Renew Health Insurance With Waypoint Benefit Solutions". Trustee Fry seconded the motion and with no further discussion, the vote to approve the resolution was unanimous.

Mr. Platte discussed an Intergovernmental Agreement between Jersey, Monroe, New Albany, and Licking County. He stated that the agreement was initiated by the city as they are the recipient of the state funding for the infrastructure improvements related to Intel. The agreement will help the city expedite approvals, design, and construction of the project. The County Prosecutor's Office has reviewed the agreement on behalf of the LCEO, Monroe Township, and Jersey Township. Trustee Fry stated that there will be storm water issues along Green Chapel due to the construction, until everything is tied back in. Trustee Wetzel moved Resolution #22-11-07-03 "A Resolution To Enter Into An Intergovernmental Agreement Between The City Of New Albany, Licking County, Monroe Township, And Jersey Township". Trustee Fry seconded the motion and with no further discussion, the vote to approve the resolution was unanimous.

Trustee Wetzel asked for additional Public Comments or Trustee Comments. No further comments were provided.

Trustee Wetzel moved to adjourn the meeting. Trustee Fry seconded the motion and the voice vote on the motion was unanimous. The meeting was adjourned at 8:32 p.m.

Respectfully Submitted:



Marko Jesenko, Fiscal Officer

Attest:

Dan Wetzel, Chairperson

Jeff Fry, Vice-Chairperson

Ben Pieper, Trustee

