

Jersey Township, Licking County

Board of Trustees

Regular Meeting Minutes

April 3, 2023 - 7:30 p.m.

Attendees:

Dan Wetzel, Chairman
Jeff Fry, Vice-Chairman
Ben Pieper, Trustee
Marko Jesenko, Fiscal Officer

Staff Present:

Bud Witney, Zoning Inspector
Rob Platte, Administrator

Consultant:

Holly Mattei – Crossroads Community Planning

Visitors:

See Sign-In Sheet On File

Trustee Wetzel called the meeting to order at 7:32 p.m., and then led the Pledge of Allegiance. Mr. Platte called the roll and it was confirmed that Trustees Wetzel and Fry were in attendance.

Trustee Wetzel moved to approve the agenda without any changes. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel introduced the minutes from the March 6, 2023 Regular Meeting and asked if there were any requested changes. With no changes being requested, Trustee Wetzel moved to dispense of the reading of the minutes and approve the minutes as presented. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Pieper arrived at 7:36 p.m.

Trustee Wetzel asked for Public Comments. Karen Kitts, Zoning Commission Chair, stated that the commission was beginning to research regulations related to solar panels. She shared that the commission had invited a representative from ADT Solar to speak to the group at the upcoming commission meeting, as the person could give guidance as to what are best-practices and current regulations around the state. She asked if the township would consider providing a \$100.00 stipend to the individual to cover expenses such as travel. The Trustees expressed support for the stipend proposal and asked Mr. Platte to verify legal compliance prior to the Fiscal Officer issuing a check. Ms. Kitts thanked the Trustees for their support.

Trustee Wetzel asked for the Finance Report. Fiscal Officer Jesenko reviewed the current fund balances and read the checks aloud. Fiscal Officer Jesenko asked the Board to consider approving the use of Blanket Certificates (BCs) in an amount not to exceed \$25,000.00 for tax collection fees. Trustee Pieper moved to approve the Finance Report as presented, and the

creation of the Blanket Certificate as requested. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for reports. Mr. Platte shared that he was seeking quotes to replace the lights in the conference room that were a part of the PACE program creation. Mr. Platte stated that it appears that the cost would not exceed \$2,400.00, and asked if the Board would consider approving the expenditure up to that amount. Trustee Wetzel moved to approve the purchase of new lights for the conference room at a cost not to exceed \$2,400.00. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte stated that the road department had been experiencing issues with the overhead garage door openers in recent months and that the openers are in need of replacement. Trustee Wetzel moved to approve Resolution No. 23-04-03-01, Resolution Authorizing An Expenditure From The American Rescue Plan Funds Under The Township's Standard Allowance, for new garage door openers installation at an amount not to exceed \$4,000.00. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte shared that the township had been made aware that the Southwest Licking Community Water and Sewer District had recently purchase nearly 100 acres in St. Albans township for a water and/or wastewater facility. He also stated that the 750,000 gallon water tower near Patterson and Worthington Roads would be finished in about 1.5 years. He shared that a MORPC luncheon was held on March 21 and that ODOT had given a brief update on the SR161 plans, including a newly released study of the section between US62 and Granville, as well as, the Mink Road/SR161 bridge. Mr. Platte shared that the Monroe Fire Department had sent run data and that it had been made available to the board. Mr. Platte reminded the Board of the April 18 zoning training at Jersey Church, and the Framework meeting on April 13. The CIC is scheduled to meet on April 20, and the Historic Preservation Plan will be one topic of discussion. Mr. Platte also stated that he would be talking with Holly Mattei about the next corridor overlay zoning that the trustees had discussed previously. Holly Mattei shared that the Comprehensive Plan draft would be sent to the Board and the Zoning Commission for review, and asked that the commission review it for any final comments/recommendations at its upcoming April 12 and April 26 meetings so that any a final draft can go to the Board for the May 1 meeting. Mr. Witney reported that the Condit Road property had been cleaned up and that the Zoning Commission was finished with the Food Trucks text amendment and that they had made a recommendation to the Board. Trustee Wetzel moved to receive the recommendation from the Zoning Commission and to set the hearing date as May 1, 2023 at 7:30 p.m. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Witney stated that the revised Zoning Map had been received from LCP staff. Trustee Wetzel moved to approve the updated Zoning Map dated as April 3, 2023. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked if there was any Unfinished Business for the board to consider. Mr. Platte stated that the township sought additional quotes for website services and had received a quote from Web Chick, LLC in Lancaster that included web design and monitoring for \$6,060.00 for three years. Mr. Witney had reviewed the proposal and the services and agreed with moving forward. Mr. Platte reminded the Board that the cost for this would come from the ARPA funds. Trustee Wetzel moved to approve Resolution No. 23-04-03-02, Resolution Authorizing An Expenditure From The American Rescue Plan Funds Under The Township's Standard Allowance, for website services. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte stated that the due to the increase in demand for meetings at the township building, as well as, the need to have a contract in place with an insured service provider, he had sought proposals for cleaning services

and had received two. One was for \$800.00 per month and one was for \$280.00 per month, both with weekly cleaning intervals of weekly. Trustee Wetzel moved to approve Resolution No. 23-04-03-03, Resolution To Contract For Cleaning Services with Coverall Cleaning. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked if there was any New Business for the board to consider. Mr. Platte stated that the cost of replacement plastic tables for the conference room was just under \$2,400.00 and asked the Board to consider making the purchase out of the ARPA funds. Trustee Wetzel moved to approve Resolution No. 23-04-03-04, Resolution Authorizing An Expenditure From The American Rescue Plan Funds Under The Township's Standard Allowance, for the purchase of plastic tables not to exceed \$2,400.00. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte stated that the ODOT road salt program was open and that the Board needed to determine how much it wished to purchase next year. Trustee Fry stated that 350 tons would probably be sufficient as the salt bin is currently full. Trustee Wetzel moved to approve Resolution No. 23-04-03-05, Resolution Authorizing Participation In The ODOT Road Salt Contracts Awarded In 2023. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte asked the Board to consider a member with the Pataskala Area Chamber of Commerce in the annual amount of \$175.00. Trustee Pieper moved to approve the membership and expense with Mr. Platte being the Township's representative. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for additional Public Comments or Trustee Comments. No additional comments were provided.

Trustee Wetzel moved to adjourn the meeting. Trustee Fry seconded the motion and the voice vote on the motion was unanimous. The meeting was adjourned at 8:44 p.m.

Respectfully Submitted:



Marko F. Jesenko, Fiscal Officer

Attest:

Dan Wetzel, Chairperson

Jeff Fry, Vice-Chairperson

Ben Pieper, Trustee

